

Name:	
Student ID:	
Trimester: _	

Application Checklist

This checklist is provided in your admissions packet as a guide to all documentation that is required. You may use the right side of the checklist as you are preparing for your visit.

Application:	□ N	ew Returning	□ Audit	□ Online	☐ Special	☐ Concurrent			
CMN Use	Student		Documen	tation					
		CMN Application	Program		Area				
		Enrollment Agreeme	ent						
		CMN Scholarship A	application (Must	be enrolled in the	Muscogee (Creek	() Nation.)			
		CMN Tuition Waive	er/Grant Applica	ntion (Must be en	rolled member of a	a federally recognized tribe.			
		Vaccination Records	s □ or Waiver						
OFFICIAL high school transcript or HS Equivalency test Score (Official transcripts are sealed and come directly from the high school. HSE Scores						cores may be copies)			
		Copy of ACT Score	s						
Assessment test scores (Waived if score is 19 or greater in each test area of the OFFICIAL college transcripts from each higher education institution (Official transcripts are sealed and come directly from the educational institution of					of the ACT)				
		School Attended: School Attended:			CMN Use only				
		Copy of tribal citizenship card (Must be copied by CMN personnel)							
		Copy of Driver's Lie (Birth certificate and soo			· · · · · · · · · · · · · · · · · · ·				
		FAFSA Complete (F (Must be completed for s							
		CMN Residential Li	fe Contract (if ap	oplicable)					

For CMN	Student Master	Application Folder	Education Folder	Test Scores	School Fields	
	Emergency Contact	Document Tracker	Enrollment Wizard	Letter	FERPA	
Use Only	IEP	IC	NAR	HS Schedule	HOLD	

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College of the Muscogee Nation Application for Admissions

□ Full Time □ Part Time	Trimester: Fall 20Spring 20Summer 20
☐ New CMN Student	Expected Major: Non Degree Seeking Special Application
☐ Returning CMN Student	□ Certificate in Gaming* □ Certificate in Mvskoke Language
☐ Transfer Student	☐ Criminal Justice* ☐ Gaming* ☐ General Studies
	□ Native American Studies □ Natural Resources □ Tribal Services
Please print or type all information. Students	must complete the entire application and sign the reverse side of this form for application to be valid.
APPLICANT INFORMATION	
Last Name:	MI: First Name:
Legal Name Social Security Number:	Date of Birth: Prior Name(s):
	County:
	State: Zip Code:
	Cell Phone: Email:
	n Disabilities Act, CMN provides equal access to its programs, services, and facilities to students, regardless of disability. Requests for accommodations will require further documentation.
STUDENT DEMOGRAPHIC INFO	RMATION
Gender: ☐ Male ☐ Female	
Marital Status: ☐ Single	☐ Married ☐ With Children at Home ☐ With Adult Children
Emergency Contact Person	
Telephone	Relationship
Please mark all that apply:	
Ethnicity: American Indian or A	Alaskan Native Tribal Affiliation:
☐ Asian ☐ Black or	African American Native Hawaiian/Pacific Islander White
Veteran: ☐ Yes ☐ No	Active Military/Dependent: \Box Yes \Box No Hispanic or Latino: \Box Yes \Box No
-	o comply with the Title VI of the Civil Rights Act of 1964 and the Title IX of the Education Act of sees and does not determine admission to CMN.
 Students currently holding a visa A U.S. student who has resided Students with a health/medical 	I need to comply with the Tuberculosis testing requirement. See Admissions Office. In from U.S. Immigration Service putside the U.S. continuously for more than 8 weeks condition that suppresses the immune system to someone with active tuberculosis disease
Are you in the United States on a no If yes, are you concurrently enrolled Is English your native language?	at another U.S. college? ☐ Yes ☐ No

NON-ACADE	MIC HISTORY (Leaving	this section blank will result in a background chec	·k.)
□ Yes* □ No		ended, expelled, denied admission or den ny other education institutions?	ied re-admission or facing pending
□ Yes* □ No	Do you have pending cha jurisdiction?	arges or have been convicted of a felony i	n any state, country, and/or tribal
□ Yes* □ No		arges or have been convicted for any beha arms, or harm to others in any state, coun	
* If yes	to any of the above question	ons, please see Admissions for a Non-Aca	ademic Review Request form.
fields.	Please be advised that a st	ion(s), then it may preclude said student fr tudent with a felony conviction(s) may no aw enforcement agency or a gaming facil	ot be eligible for licensure and
EDUCATION	AL INFORMATION		
H.S. Graduate:	∵ □ Yes □ No	H.S. Equivalency Date Completed:	None
Last high scho	ol attended:		
	Name	City/State	Graduation Date
	grade or degree completed		
List all previou		s attended. Official transcripts will be req	uired for credit transfer.
	Name	City/ State	Degree Earned
EDUCATION	AL GOALS		
☐ Earn a Degree			
Č		afer to earn a degree at a 4-year college	
☐ Earn a certif		Ter to carn a degree at a 1 year conege	
	eeking (Not applying for I	Financial Aid):	
_	for recreation or personal	, and the second	
☐ Build job sk	•		
•		aking one or more courses to transfer back	k to that college
	C	ication for Federal Student Aid) for this ac	
□ Yes □ No		is 042249 www.fafsa.ed.gov	
Signat	ure	Parent/Guardian (If under 18 years old	d) Date



College of the Muscogee Nation Enrollment Agreement

PO Box 917 2170 Raven Circle Okmulgee, OK 74447 (918) 549-2847 Fax (918) 759-6941 admissions@cmn.edu TDD/TTY - 711

Student Name:	Academic Term:	

This agreement is a legally binding instrument when signed by the student and accepted by the school, College of the Muscogee Nation (CMN). Your signature acknowledges that you have been given notice of availability of CMN consumer publications, which can be found on the CMN.edu website.

Student Agreement

- I understand that the school reserves the right to reschedule the start date of academic courses.
- I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the CMN Catalog and Student Responsibilities section of the Student Handbook. These documents are located on our website, CMN.edu, and a printed version is available in the Student Affairs office.
- I declare that the information provided by me on the application is true, correct and complete to the best of my knowledge. It is my understanding that failure to list previously attended colleges or universities or the submission of false information and/or academic records is grounds for denial of admission or immediate suspension. I give release to CMN to obtain information in regards to my non-academic history and background.
- I agree to submit all required documentation, including those specifically listed and realize that failure to do so will result in a hold being placed on my academic records and denial of admission to CMN.
- I agree that the above information may be shared between CMN and Tribal/State/Federal Programs.
- I understand that I must maintain a GPA of 2.00 or higher in order to remain eligible for enrollment at CMN.
- I understand the College of the Muscogee Nation does not guarantee transferability of credits to a college, university, or institution. Any decision on the compliancy, appropriateness, and applicability of credit, and whether they should be accepted is the decision of the receiving institution.
- I received notification vaccination information, requirements, and consumer information.

Students Right to Cancel

The student has a right to cancel enrollment within the add/drop period and obtain a reversal of charges. If you wish to withdraw totally from the program, you may cancel enrollment by completing the Student Withdrawal Request. The bill will reflect any change in enrollment status and consequent tuition balance.

Bursar and Financial Aid

I consent to receive financial notifications from CMN via electronic means. I authorize my Title IV Pell Grant funds to be applied to all educationally related charges on my account for the entire period of my enrollment. I understand I may withdraw my consent by sending a written notice to the Bursar's Office. I further agree that the CMN Bursar's Office may endorse and deposit all financial checks issued and apply payment to my account. Any remaining amount would be refunded to me, policies are located in the CMN Consumer publications. I agree to report any outside scholarships received and funding sources to the CMN Financial Aid and Scholarships office.

Americans with Disabilities Act (ADA)

In accordance with section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, CMN recognizes the fundamental principles of nondiscrimination and accommodation in academic programs. The Dean of Academic Affairs is the designated campus resource for verifying and coordinating reasonable academic accommodations for students with academic disabilities. The Dean of Student Affairs is the designated campus resource for verifying and coordinating reasonable accommodations for students with other disabilities. Students are required to submit documentation to process accommodations.

Faculty members have an obligation to respond when they receive official notice of accommodations from the appropriate Dean's Office, but are under no obligation to provide retroactive accommodations. For more information contact the Dean of Academic Affairs at 918-549-2806 or Dean of Student Affairs at 918-549-2817.

Authorization for Medical Treatment

In the event of an emergency, I do hereby authorize any and all medical treatment to be provided to me including, without limitation, emergency treatment and transportation, X-ray, anesthetic, dental, medical or surgical diagnosis or treatment by any licensed physician or dentist, as applicable, and any hospital services that might be rendered on my behalf. I hereby assume all responsibility for the expenses associated with the performance of such services. This permission may be revoked at any time by providing notification in writing to the Admission's Office.

Directory Information

Under the Family Education Rights and Privacy Act of 1974, you may restrict the release of your directory information. No other information will be released to a third party, except as provided by law, without your prior written consent. If you wish to restrict the release of your directory information, you must file a signed statement to that effect with the CMN Registrar's Office. For a full list of directory information, please see the CMN Catalog.

Media Release

I grant CMN irrevocable rights and permission to procure, use, publish, and retain copyright to all images, video, audio, and other likenesses of me for editorial, advertisement, reporting, and other purposes. If you wish to restrict the media release items above, you must file a signed statement to that effect with the CMN Registrar's Office.

Raven Alert

Raven Alert sends class cancellations and emergency notifications via text message, voice message, and CMN email. CMN does not charge students to send or receive text messages. Standard or other messaging charges apply depending upon your wireless carrier plan and subscription details. I understand that I may opt out of phone notifications at any time by visiting the CMN Student Affairs Office.

Computer Usage

I understand that use of CMN's computers, networks, and Internet access is a privilege granted by the college. I agree to follow the policies set forth by CMN. I understand that violation of these policies may result in my network ID, password, and/or email address being removed from the server without notice. Anyone who accesses, uses, destroys, alters, or damages CMN information resources, properties, or facilities without authorization may be guilty of violating tribal, state, or federal law, and/or threatening the integrity of information kept within CMN's systems. Such conduct is unethical, and will result in disciplinary action by the college, including suspension, and/or loss of computing system privileges. For further details, refer to the CMN website under Consumer Information.

$CONTR \Delta CT$	ACCEPTANCE
CONTINACT	ACCLI IANCL

My signature below certifies that forth by the administration of the	I agree to abide by all rules, regulations, policies, and practices set e school.
Student Signature:	Date:

Parent/Guardian (If under 18 years old)



TOKNAWA VNICKV FINANCIAL AID & SCHOLARSHIPS CMN SCHOLARSHIP APPLICATION

P.O. Box 917 2170 Raven Circle Okmulgee, OK 74447 918.549.2847 FAX: 918.759.6941 financialaid@cmn.edu

Hensci,

This CMN Scholarship has been provided by the legislation and funding of the Muscogee (Creek) Nation to help citizens of the Muscogee (Creek) Nation pay for cost(s) associated with CMN coursework, fees, required textbooks, on-campus housing, meal plans, and other CMN educational expenses associated with the educational certificates and degree programs that are offered at CMN. Students applying for the CMN Scholarship are strongly encouraged to submit the FAFSA every award year in order to determine eligibility for federal, state, and tribal funds. Students in a degree-seeking program at CMN may be eligible for federal and state grants through the U.S. Department of Education and Oklahoma State Regents for Higher Education.

Please see Eligibility Requirement 3 below for further instructions on completing the FAFSA. The amount of your CMN Scholarship may vary each trimester.

If you have any questions, please refer to our website, <u>www.cmn.edu</u> or contact the Financial Aid Coordinator at (918) 549-2811 financialaid@cmn.edu

Eligibility Requirements:

- 1. Students must be an enrolled member of the Muscogee (Creek) Nation. Students must present an original Muscogee (Creek) Citizenship Card to be copied and included in the application (no CDIB cards).
- 2. Once per academic/award year students are **strongly encouraged** to complete the **Free Application for Federal Student Aid (FAFSA).** This may be done online at:
 http://www.fafsa.ed.gov and sent to CMN School Code **042249**. The priority filing deadline for Oklahoma grant funding is January 15.
- 3. For housing and meal plan expenses to be covered, students must live on campus. Commuting students are eligible for one commuter meal plans per trimester.
- 4. Complete the CMN Scholarship Application during the admissions process. From that point forward, you do not need to complete the application again; however, if your tribal affiliation changes you are responsible for updating that information with the CMN Registrar.
- 5. Non-degree seeking students taking a class for credit must earn at least 1 credit hour per trimester with a minimum grade point average of 2.0.
- 6. Students must make Satisfactory Academic Progress (SAP). Refer to the CMN Consumer Information Guide located on our website www.cmn.edu for the full SAP policy.
- 7. The CMN Scholarship will be limited to a Bachelor's degree or a combination of Two Associate Degrees and/or certificates in one area of specialization. If a student has either Two Associate Degrees and/or certificates in one area of specialization or a Bachelor's a student may apply for Institutional Consideration to determine possible eligibility.
- 8. A degree seeking student without a high school diploma or equivalent must apply for Institutional Consideration to determine eligibility.

^{*}Application for the CMN Tuition Waiver/Grant does not guarantee applicant will be awarded a tuition waiver. If there is a zero-balance on a student's CMN Bursar account after other financial aid grants and scholarships have been applied, a CMN Scholarship will not be awarded.



TOKNAWA VNICKV FINANCIAL AID & SCHOLARSHIPS CMN SCHOLARSHIP APPLICATION

P.O. Box 917 2170 Raven Circle Okmulgee, OK 74447 918.549.2847 FAX: 918.759.6941 financialaid@cmn.edu

The goal of the CMN Financial Aid & Scholarships office is to ensure that students receive financial aid to meet their documented financial need and to make students aware of financial aid issues that may affect their continued enrollment. Therefore, these **Statements of Understanding** are to provide students information relating to the packaging of financial aid.

- 1. I am strongly encouraged to fill out the Free Application for Federal Student aid at www.fafsa.ed.gov and send it to CMN. The Federal School Code for CMN is 042249.
- 2. If additional funding received causes my award package to exceed my cost of attendance, it could result in a reduction in my financial aid.
- 3. In the event my award package cannot be reduced in future trimesters, I will be responsible for paying back the financial aid.
- 4. If any federal and/or state aid is returned, I will be responsible for paying back the financial aid. I will not be able to register for the next trimester if I have a balance due on my account.
- 6. The College of the Muscogee Nation will not be responsible for repaying this balance by using CMN Scholarship money or any other means.
- 7. If my financial need increases due to hardship, I will make an appointment with the CMN Financial Aid & Scholarships office to provide documentation and discuss my options.
- 8. I am responsible for reporting additional financial resources to CMN as soon as I become aware that I will receive the financial aid.
- 9. The CMN Scholarship will be credited to my CMN Bursar balance for CMN expenses.

of my knowledge. It is me concerning the CMN Sc requirements listed in	y responsibility to holarship. I under this application.	ormation I have provided is true and contact the Financial Aid Office regardent all of the conditions and I agr I understand if I fail to meet any loss of the CMN Scholarship."	arding any questions ee to fulfill all of the
Student Signature	Date	Student Printed Name	ID Number



TOKNAWA VNICKV FINANCIAL AID &SCHOLARSHIPS CMN TUITION WAIVER/GRANT APPLICATION

P.O. Box 917 2170 Raven Circle Okmulgee, OK 74447 918.549.2847 FAX: 918.759.6941 financialaid@cmn.edu

Hensci,

For Non-Muscogee citizens who are enrolled in a federally recognized tribe, the College of the Muscogee Nation (CMN) Tuition Waiver/Grant may award up to \$2000.00 toward a CMN student's CMN Bursar balance to pay toward the cost(s) associated with CMN coursework, required textbooks, fees, on-campus housing, meal plans, and other CMN educational expenses associated with the educational certificates and degree programs that are offered at CMN. Students applying for the CMN Tuition Waiver/Grant are strongly encouraged to submit the FAFSA every award year in order to determine eligibility for federal, state, and tribal funds. Students in a degree seeking program at CMN may be eligible for federal and state grants through the U.S. Department of Education and Oklahoma State Regents for Higher Education.

Please see Eligibility Requirement 2 below for further instructions on completing the FAFSA. The amount of your CMN Tuition Waiver/Grant may vary each trimester.

If you have any questions, please refer to our website, www.cmn.edu or contact the Financial Aid Coordinator at (918) 549-2811 financialaid@cmn.edu

Eligibility requirements:

- 1. Students must be an enrolled member of a federally-recognized tribe. Students must present an original **Tribal Enrollment Card** to be copied and included in the application (**no CDIB cards**).
- Once per academic/award year students are strongly encouraged to complete the Free Application for Federal Student Aid (FAFSA). This may be done online at:
 http://www.fafsa.ed.gov and sent to CMN School Code 042249. The priority filing deadline for Oklahoma grant funding is January 15.
- 3. Seek funding from the tribe in which you are enrolled.
- 4. Complete the CMN Tuition Waiver/Grant Application during the admissions process. From that point forward, you do not need to complete the application again; however, if your tribal affiliation changes you are responsible for updating that information with the CMN Registrar.
- 5. Non-degree seeking students taking a class for credit must earn at least 1 credit hour per trimester with a minimum grade point average of 2.0.
- 6. Students must make Satisfactory Academic Progress (SAP). Refer to the CMN Consumer Information guide located on our website www.cmn.edu for the full SAP policy.
- 7. The CMN Scholarship will be limited to a Bachelor's degree or a combination of Two Associate Degrees and/or certificates in one area of specialization. If a student has either Two Associate Degree's and/or certificate in one area of specialization or a bachelor's a student may apply for Institutional Consideration to determine possible eligibility.
- 8. A degree seeking student without a high school diploma or equivalent must apply for Institutional Consideration to determine eligibility.

^{*}Application for the CMN Tuition Waiver/Grant does not guarantee applicant will be awarded a tuition waiver. If there is a zero-balance on a student's CMN Bursar account after other financial aid grants and scholarships have been applied, a CMN Tuition Waiver/Grant will not be awarded. Likewise, if the balance on a student's CMN Bursar account is less than \$2,000 after other financial aid grants have been applied, the CMN Tuition Waiver/Grant will be only for the balance that remains.



TOKNAWA VNICKV FINANCIAL AID &SCHOLARSHIPS CMN TUITION WAIVER/GRANT APPLICATION

P.O. Box 917 2170 Raven Circle Okmulgee, OK 74447 918.549.2847 FAX: 918.759.6941 financialaid@cmn.edu

The goal of the CMN Financial Aid & Scholarships office is to ensure that students receive financial aid to meet their documented financial need and to make students aware of financial aid issues that may affect their continued enrollment. Therefore, these **Statements of Understanding** are to provide students information relating to the packaging of financial aid.

STATEMENTS OF UNDERSTANDING RELATING TO FINANCIAL AID

- 1. I am strongly encouraged to fill out the Free Application for Federal Student aid at www.fafsa.ed.gov and send it to CMN. The Federal School Code for CMN is 042249.
- 2. If additional funding received causes my award package to exceed my cost of attendance, it could result in a reduction in my financial aid.
- 3. In the event my award package cannot be reduced in future trimesters, I will be responsible for paying back the financial aid. If any aid is returned, I will be responsible for paying back the financial aid.
- 5. I will not be able to register for the next trimester if I have a balance due on my account.
- 6. The College of the Muscogee Nation will not be responsible for repaying this balance by using CMN Tuition Waiver/Grant money or any other means.
- 7. If my financial need increases due to hardship, I will make an appointment with the CMN Office of Financial Aid & Scholarships to provide documentation and discuss my options.
- 8. I am responsible for reporting additional financial resources to CMN as soon as I become aware that I will receive the financial aid.
- 9. The CMN Tuition Waiver/Grant will be credited to my CMN Bursar balance for CMN expenses.

"I hereby certify that the application information I have provided is true and correct to the best of my knowledge. It is my responsibility to contact the Financial Aid Office regarding any questions concerning the CMN Tuition Waiver. I understand all of the conditions and I agree to fulfill all of the requirements listed in this application. I understand if I fail to meet any of these conditions and/or requirements it may result in the loss of the CMN Tuition Waiver/Grant."

Student Signature	Date	Student Printed Name	ID Number

2019-20 Academic Calendar

Fall Trimester 2019

Enrollment	Jun 3-Aug 30
Labor Day	Sep 2
Move-in Day	Sep 3
Classwork Begins	Sep 4
Late Enrollment Ends	Sep 6
Last Day to Add Class	Sep 10
Last Drop with Refund	Sep 17
Last Day to Withdraw 1 st	
Half with "W"	Oct 11
Mid Trimester	Oct 21
2 nd Half Begins	Oct 23
Veterans Day Holiday	Nov 11
Native American Day	Nov 18
Last Day to Withdraw from	
Full Trimester with "W"	Nov 22
Thanksgiving Holiday	Nov 28-29
Last Day to Withdraw 2 nd	
Half with "W"	Dec 6
Last day of Class	Dec 13
Grades Due	Dec 17
Student Break	Dec 16-Jan 3

Spring Trimester 2020

Enrollment	Oct 28-Jan 3
Move-in Day	Jan 5
Classwork Begins	Jan 6
Late Enrollment Ends	Jan 8
Last Day to Add Class	Jan 10
Last Drop with Refund	Jan 17
Last Day to Withdraw 1 st	
Half with "W"	Feb 7
Mid Trimester	Feb 24
2 nd Half Begins	Feb 26
Spring Break	Mar 16-20
Last Day to Withdraw from	
Full Trimester with "W"	Mar 27
Last Day to Withdraw 2 nd	
Half with "W"	Apr 9
Good Friday Holiday	Apr 10
Graduation	Apr 24
Grades Due	Apr 28

Summer Trimester 2020

Enrollment	Feb 24-May 1
Move-in Day	May 3
Classwork Begins	May 4
Late Enrollment ends	May 6
Last Day to Add Class	May 8
Last Drop with Refund	May 15
Memorial Holiday	May 25
Last Day to Withdraw 1 st	
Half with "W"	Jun 5
Mid Trimester	Jun 18
2 nd Half Begins	Jun 22
Creek Festival Holiday	Jun 29
Independence Holiday	Jul 3
Last Day to Withdraw from	
Full Trimester with "W"	Jul 17
Last Day to Withdraw 2 nd	
Half with "W"	Jul 24
Last Day of Class	Aug 7
Grades Due	Aug 11

