ACTIVATE YOUR STUDENT ACCOUNT

CMN Email
1. Go to: mail.cmn.edu
2. Username: firstname.lastname@cmn.edu example → john.doe@cmn.edu
3. Password: Capital first initial, lowercase last initial and your CMN student ID#. Example → (Jd12345678).
4. You will be prompted to change the password; choose a secure password that must not be your name or student ID # and must have special characters. e.g. $#$%.
5. This information will be used for Desire to Learn (D2L) and the Student Portal.

Student Portal
- Once you have logged into your student email, then you can log into the Student Portal.
- Go to the CMN.edu website. On the home page click link in top left menu “Student Portal”.
- You will then enter your CMN student email info. This is the same as your email log on and password. Example → John.Doe (name only do not put @cmn.edu).

Desire 2 Learn (D2L)
- Once you have logged into your student email, then you can log into D2L for your class schedule and class content.
- Go to the CMN.edu website. On the home page click the link in the top left side “Desire 2 Learn.”
- You will then enter your CMN student account (e.g. John.Doe). This is the same as your email and the Student Portal log in and password.
- This will allow you to see what courses you are enrolled in, get your class syllabus. Instructors may post your assignments and grades here.
- You can also log into your email from D2L.
CMN Student Portal

**Campus Info**
- Course schedule search
  - Allows you to search the courses being offered for the upcoming trimester
- Faculty directory
  - Contact information for faculty

**My Academics**
- View your attendance
- Unofficial transcript
- Degree Audit
  - All courses required to complete your program
  - Academic progress bar that shows the credits you have completed
- My grades
  - GPA Calculator: calculate how your grades will affect your GPA
- My Schedule *(Print Schedule-Click the downloadable PDF)*

**My Profile**
- My calendar
  - Shows your classes for the day and any appointments
  - Activity Calendar *(downloadable link on homepage)*
- Message Center
  - Important alerts and any holds on your account
- My information
  - Update your address, email, or phone number
  - Update your phone number for SMS Raven Alerts on the SMS tab

**My Financial Aid**
- Award Letter
- FAFSA

**News Center**
- Keep up to date on campus activities
- Academic Calendar

**Message Center**
- Important alerts, holds, and appointment

For further assistance please contact the IT help desk at (918)549-2822

or submit a ticket to help.cmn.edu