

## 2021-2022 Independent Verification Worksheet Federal Student Aid Programs

Your 2021–2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents/guardians reported on your FAFSA. To verify that you provided correct information the CMN Financial Aid Coordinator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent/guardian must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the CMN Financial Aid and Scholarships office. Your school may ask for additional information. If you have questions about verification, contact the CMN Financial Aid and Scholarships office as soon as possible so that your financial aid will not be delayed.

<b>r</b>			
Student's Last Name	Student's First Name	Student's M.I.	Student ID Number
Student's Street Address (in	nclude apt. no.)	Student's Date of Birth	
City	State	Zip Code	Student's Email Address
Student's Home Phone Nu	mber (include area code)	Student's Alternate or Cell Phone Number	

## **B.** Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.

A. Independent Student's Information

- The student's or spouse's children, if any, if the student or spouse will provide more than half of their support from July 1, 2021, through June 30, 2022, or if the child would be required to provide your information if they were completing a FAFSA for 2021–2022. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2022.

Include the name of the college for any household member who will be enrolled <u>at least half time</u>, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2021, and June 30, 2022. *If more space is needed, attach a separate page with your name and Student ID at the top.* 

Full Name	Age	Relationship	College	Will be Enrolled at
				Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self	College of the Muscogee Nation	

Student's Name:	ID #: _						
C. Independent Student's Income Information to Be	Verified						
	TAX RETURN FILERS— <b>Important Note:</b> If you (or your spouse, if married) filed, or will file, an <u>amended 2019 IRS tax</u> return or had a change in marital status after December 31, 2019, you must contact the CMN Financial Aid Coordinator before completing this section.						
Instructions: Complete this section if the student, filed or will file a 2019 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to studentaid.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2019 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see you're the CMN Financial Aid & Scholarships office.							
Check the box that applies:							
I, the student, <u>have used</u> the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2019 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. <i>CMN will use the IRS information that was transferred in the verification process.</i>							
I, the student, <u>have not yet used</u> the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2019 IRS income information into my FAFSA once I have filed my 2019 IRS tax return. See instructions above for information on how to use the IRS Data Retrieval Tool. CMN cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into the FAFSA.							
I, the student, am <u>unable or choose not to</u> use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school <b>2019 IRS tax return transcript(s)</b> or a <b>signed copy of the 2019 income tax return and applicable schedules.</b> An IRS Tax Return Transcript may be obtained through mail, online, automated telephone request, or with a paper request form. The Financial Aid office has more information about each method. If you are married and you and your spouse filed separate 2019 tax returns, you must submit tax return transcripts for both you and your spouse.							
Check here if the student's IRS Tax Return Transcrip	ot is attached to this work.	sheet.					
Check here if the student's IRS Tax Return Transcript will be submitted to CMN later. Verification cannot be completed until the IRS tax return transcript has been submitted to CMN.							
2. <u>TAX RETURN NONFILERS</u> —Complete this section if you, the student (and, if married, your spouse), will not file and <u>are not required</u> to file a 2019 income tax return with the IRS.							
Check the box that applies:							
The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2019.							
The student (and/or the student's spouse if married) was en employers, the amount earned from each employer in 2019 ALL 2019 W-2 forms issued to you (and, if married, to you employer did not issue an IRS W-2 form. If more space is not the top.	, and whether an IRS W- ur spouse) by employers.	2 form is attached. Atta List every employer eve	ch copies of en if the				
Employer's Name	2019 Amount Earned	IRS W-2 Attached?					
Suzy's Auto Body Shop (example)	\$2,000.00	Yes					

Student's Name:	ID#:	
D. Certification and Signature		
I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.	WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.	
Student's Signature	Date	
Spouse's Signature	Date	
Re	turn form to:	

The College of the Muscogee Nation Financial Aid and Scholarships P.O. Box 917 2170 Raven Circle Okmulgee, OK 74447 Phone: 918.549.2800

Fax: 918.759.6942 financialaid@cmn.edu

You should make a copy of this worksheet for your records.