ACTIVATE YOUR STUDENT ACCOUNT

CMN Email
1. Go to: mail.cmn.edu
2. Username: firstname.lastname@cmn.edu example → john.doe@cmn.edu
3. Password: Capital first initial, lowercase last initial and your CMN student ID#. Example → (Jd12345678).
4. You will be prompted to change the password; choose a secure password that must not be your name or student ID # and must have special characters. e.g. $#*%
5. This information will be used for Desire to Learn (D2L) and the Student Portal.

Student Portal
- Once you have logged into your student email, then you can log into the Student Portal.
- Go to the CMN.edu website. On the home page click link in top left menu “Student Portal”.
- You will then enter your CMN student email info. This is the same as your email log on and password. Example → John.Doe (name only do not put @cmn.edu).

Desire 2 Learn (D2L)
- Once you have logged into your student email, then you can log into D2L for your class schedule and class content.
- Go to the CMN.edu website. On the home page click the link in the top left side “Desire 2 Learn.”
- You will then enter your CMN student account (e.g. John.Doe). This is the same as your email and the Student Portal log in and password.
- This will allow you to see what courses you are enrolled in, get your class syllabus. Instructors may post your assignments and grades here.
- You can also log into your email from D2L.
CMN Student Portal

- **Campus Info**
  - Course schedule search
    - Allows you to search the courses being offered for the upcoming trimester
  - Faculty directory
    - Contact information for faculty

- **My Academics**
  - View your attendance
  - **Unofficial transcript**
  - Degree Audit
    - All courses required to complete your program
    - Academic progress bar that shows the credits you have completed
  - My grades
    - GPA Calculator: calculate how your grades will affect your GPA
  - **My Schedule** *(Print Schedule-Click the downloadable PDF)*

- **My Profile**
  - My calendar
    - Shows your classes for the day and any appointments
    - Activity Calendar *(downloadable link on homepage)*
  - Message Center
    - Important alerts and any holds on your account
  - My information
    - Update your address, email, or phone number
    - Update your phone number for SMS Raven Alerts on the SMS tab

- **My Financial Aid**
  - Award Letter
  - FAFSA

- **News Center**
  - Keep up to date on campus activities
  - Academic Calendar

- **Message Center**
  - Important alerts, holds, and appointment

For further assistance please contact the IT help desk at (918)549-2822

or submit a ticket to help.cmn.edu