



ENROLLMENT MANAGEMENT
ENROLL IN COURSE(S)
OUTSIDE OF DEGREE PROGRAM

2170 Raven Circle
Okmulgee, OK 74447
918.549.2847
financialaid@cmn.edu

Name:	Student ID:	Date:
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Per federal policy, if a student is enrolled in courses that do not count toward his/her degree, certificate, or other recognized credential, they cannot be used to determine enrollment status unless they are eligible for remedial courses. This means the student cannot be awarded Title IV, HEA funds for classes that do not count toward his/her degree, certificate, or other recognized credential. However, students may request special permission to take courses outside their degree plan. By choosing to take a course outside their degree program, they understand that Title IV, HEA funds will *not* cover these courses, and the student assumes all responsibility for tuition, fees, and books associated with the course(s).

I hereby request to take the following courses:

Course Code	Course Number	Course Name	Credit Hours	Estimated Fees
Total:				

By signing below, I understand that no Title IV HEA funds will be disbursed for the above course(s), and I may be solely responsible for tuition, fees, and books associated with the course(s).

Student Signature:	Date:
Advisor Signature:	Date:

Internal Use:	
F.A. Coordinator Signature:	Date: