



**ENROLLMENT MANAGEMENT  
STUDENT INFORMATION CHANGE**

2170 Raven Circle  
Okmulgee, OK 74447  
918.549.2847  
[admissions@cmn.edu](mailto:admissions@cmn.edu)

<b>Name:</b>		<b>Student ID:</b>		
<p>Educational records are maintained under a student's full legal name. Official college documents, such as transcripts and diplomas, are issued under the name listed in CMN's student information system. In the event of an error or a legal name change, students may change the name on their college academic record by presenting appropriate legal documentation and this form to the Office of Admissions. This form should be submitted in person with proper original documentation.</p>				
<input type="checkbox"/> <b>Name Change</b>				
Current Name:		New Name:		
(As listed in the system)		Include appropriate documentation for changes in your student data (i.e., marriage certificate, divorce decree, social security card, etc.)		
<input type="checkbox"/> <b>Address Change</b>				
Street Address:		City:	State:	Zip:
<input type="checkbox"/> <b>Contact Change</b>				
Cell Number:			Home Number:	
Personal Email:				
Emergency Contact Name:			Emergency Contact #:	
<b>Student's Agreement</b>				
Please update the above information on my student records. For name changes: I understand that a change in my name will also be <b>reflected in my CMN email</b> . <code>firstname.lastname@cmn.edu</code>				
<b>Signature:</b>			<b>Date:</b>	

**This form must be submitted to the Admissions Office.**

**Internal Use:**    Approved    Not Approved

Admissions Signature:	Date:
Comments:	
<input type="checkbox"/> Change Student Record <input type="checkbox"/> CMN Email <b>*Name Change ONLY notify:</b> <input type="checkbox"/> <a href="mailto:help@cmn.edu">help@cmn.edu</a> <input type="checkbox"/> <a href="mailto:financialaid@cmn.edu">financialaid@cmn.edu</a>	